

Guidelines for Partnership with Watsonville Wetlands Watch

From its conception, the Watsonville Wetlands Watch has valued collaborations and partnerships. Over our 15 years of collaborations we have moved from informal loose alliances to more complex undertakings which need more defined guidelines.

As administrators for the Fitz Wetlands Educational Resource Center, we are responsible for implementing the agreements with our legal partners, the City of Watsonville and the Pajaro Valley Unified School District. Use of the Fitz WERC is determined by the Use Agreement between the PVUSD, the City of Watsonville and the WWW. Priorities for use of the building are given to the above organizations. Time not reserved by the legal partners in the Use Agreement is available to those organizations compatible with the Fitz WERC mission on a first come first serve basis.

The WWW is a non profit 501 (3) C organization with no executive director governed by a volunteer Board of Directors. All decisions involving WWW funds and/or staff time from our two full time employees, the Education Director and the Restoration Coordinator, and any contract or part time employees, must be approved by the WWW Board of Directors. The guidelines below stem for these legal and financial relativities.

1. The WWW board welcomes collaborative informal partnerships from organizations with goals compatible with our mission to “conserve, protect and appreciate the wetlands of Watsonville”, and with the mission of the Fitz WERC. All verbal and written informal partnerships need to be approved by the WWW Board of Directors.
2. Use of the Fitz WERC must be scheduled a minimum of three weeks, or 15 working days ahead of time, in accordance with the [Building Use Agreement](#).
3. If an organization wishes to use a WWW staff member in their program, the request must go before the WWW Board for approval at the next scheduled WWW board meeting. A fee may be charged, depending on the amount of time involved. Please refer to our [Staff Time Policy](#) for more explicit policies.
4. If WWW is a partner in a grant, the organization writing the grant must plan this portion of the grant in conjunction with WWW staff and a WWW board member. The WWW Board of Directors must adopt a resolution to approve this participation before the grant is submitted. We may ask for a line item in the grant to cover costs of our participation.
5. Conversely, if WWW writes a grant involving collaboration with another organization, we will plan that portion of the grant in cooperation with the organization involved and submit line items for expenses incurred. All WWW grant requests must be approved by the WWW Board of Directors.